

# SMOKY LAKE COUNTY



<b>Title:</b> Fees and Charges	<b>Policy No.:</b> 15-01 <span style="float: right;"><i>E</i></span>
<b>Section:</b> 08	<b>Page No.:</b> 1 of 8

<b>Legislation Reference:</b>	Municipal Government Act
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<b>Purpose:</b>	To establish procedures for the review and approval of Smoky Lake County fees and charges.
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Policy Statement and Guidelines:
<p><b>1. OBJECTIVES</b></p> <p>1.1 It shall be the policy of the Smoky Lake County to provide information on all fees and charges on services and products available to the public, as per <i>Schedule "A": "Fees and Charges"</i>.</p> <p>1.2 All fees and charges shall be reviewed and updated, accordingly, to insure that they are adequate and they relate with their associated program cost.</p> <p><b>2. PROCEDURES</b></p> <p>2.1 Each year, in conjunction with the beginning of the Smoky Lake County budget process, the Comptroller shall request Management to review their fees and charges and propose any modifications.</p> <p>2.2 Upon receipt of the requested modifications to the fees and charges, all modifications will be forwarded by the Comptroller to the Chief Administrative Officer for review.</p> <p>2.3 All changes to the Smoky Lake County fees and charges are generally considered at one time prior to the budget review and not at different times during the year.</p>

	Date	Resolution Number
Approved	August 16, 2007	Motion # 536-07 - Page # 8418
Amended		
Amended		



## SCHEDULE "A"

### SMOKY LAKE COUNTY

#### FEES AND CHARGES

ADMINISTRATION		
Item Description	Cost	Cross-Reference
Administration Fee: Returned Cheques/NSF	\$ 25.00	Bylaw No. 1157-07
County Maps	\$ 15.00 per map \$ 20.00 mailed	
Extensive File Search: at the discretion of the County, dependent on the estimated amount of time to process the request received, a deposit prior to commencing with a file search may be requested. The deposit will be applied to the hourly search cost and any remainder will be refunded.	\$ 27.00 per hour Request for Information to be completed.	
Faxed Transmittal of Information	\$ 2.00 per fax	
File Search: any requests for Smoky Lake County file information must be received in writing.	\$ 27.00 per hour Request for Information to be completed.	
Folding Machine: <ul style="list-style-type: none"> <li>• Folding</li> <li>• Folding &amp; Stuffing (bringing own materials)</li> </ul>	\$ .02 per page \$ .04 per envelope	
Interest Rate: to be levied on all accounts receivable outstanding that remain unpaid for thirty (30) days from date of invoice	1.5 % per month	
Laminating: <ul style="list-style-type: none"> <li>• 1-2 Sheets</li> <li>• 3-9 Sheets</li> <li>• 10-15 Sheets</li> <li>• 16+ Sheets</li> <li>• Posters</li> <li>• County Map</li> </ul>	\$ 2.50 \$ 1.25 \$ 1.15 \$ .95 \$ 7.00 \$ 7.00	
Photocopying: Black & White <ul style="list-style-type: none"> <li>• Up to 10 pages</li> <li>• 10 or more pages</li> </ul>	\$ 0.25 per page \$ 0.10 per page	
Photocopying: Color <ul style="list-style-type: none"> <li>• Up to 10 pages</li> <li>• 10 or more pages</li> </ul>	\$ 0.35 per page \$ 0.20 per page	
Photocopies of Computer Printouts	\$ 0.25 per page	
Photocopies for Non-profit Groups, Historical Societies & Churches: <ul style="list-style-type: none"> <li>• Black &amp; White</li> <li>• Color</li> </ul>	No Charge \$ 0.10 per page	

**ADMINISTRATION *Continued***

<b>Item Description</b>	<b>Cost</b>	<b>Cross-Reference</b>
Photocopies of Minutes/Bylaws		
Sale of County Mementos:		
• County Pins	\$ 1.00 each	
• County Hats	\$ 10.00 each	

**AGRICULTURE**

<b>Item Description</b>	<b>Cost</b>	<b>Cross-Reference</b>
Beaver Dam Removal:		Policy 62-31-02
• Service Fee for Entry	\$ 50.00 ( per application)	
• Dynamite	\$ 8.00 per stick	
Bundle of Trees	\$ 1.50 per bundle	Policy 62-06-02
Dynamite	\$ 8.00 per stick	
Herbicides/Pesticides:		Subject to County "current" cost plus freight
• Spotton - 1Litre	\$ 90.00	
• Neguvon - 4 Litre Jug	\$ 40.00	
• Eco-Bait Spreader	\$ 50.00 per day	
• Eco-Bran Bait	\$ 75.00 per bag	
• Back Sprayer	\$ 180.00	
• Strychnine Gopher Bait - 7 kg pail	\$ 50.00	
• Strychnine Gopher Bait - 15 kg pail	\$ 90.00	
Livestock Weight Scale Rental	\$ 100.00 per day refundable deposit	Policy 62-31-02
Magpie Traps	\$ 75.00 per trap	Policy 62-01-01
No Spray Signs	No Charge Agreement to be signed.	Policy 62-11-01
Pocket Gopher Traps	\$ 12.00 per trap	
Skunk/Squirrel Traps	No Charge	

**ASSESSMENT & TAXATION**

<b>Item Description</b>	<b>Cost</b>	<b>Cross-Reference</b>
Appeals to Assessment Review Board	No Charge	
Assessment Summary	\$ 5.00 per report	
Bellis Sewer Frontage Charge	\$ 1.00 per sq. linear foot	Bylaw No. 1147-07
Community Aggregate Payment Levy	\$ 0.25 per tonne	Bylaw No. 1142-06
Tax Certificate	\$ 20.00	
Tax Penalty	November 1 and March 1 = 10%	Bylaw No. 712-85
Tax Search	\$ 10.00	
Tax Notification	\$ 20.00	

**ASSESSMENT & TAXATION** *Continued*

<b>Item Description</b>	<b>Cost</b>	<b>Cross-Reference</b>
Well Drilling Equipment Tax Regulation		Bylaw No. 1136-06
• Depth is 900 m or less	\$ 1.15 per meter; max \$ 100.00	
• Depth is 900 m – 1500 m	\$ 150.00 plus \$ 0.30 for each meter of depth exceeding 900 m.	
• Depth is 1500 m – 1800 m	\$ 330.00 plus \$ 0.35 for each meter of depth exceeding 1500 m.	
• Depth is 1800 m – 2400 m	\$ 500.00 plus \$ 0.75 for each meter of depth exceeding 1800 m.	
• Depth is 2400 m – 3000 m	\$ 1,000.00 plus \$ 1.80 for each meter of depth exceeding 2400 m.	
• Depth is 3000 m – 3600 m	\$ 2,200.00 plus \$ 2.85 for each meter of depth exceeding 3000 m.	
• Depth is 3600 m - 4200 m	\$ 4,100.00 plus \$ 6.00 for each meter of depth exceeding 3600 m.	
• Depth is 4200 m – 4800 m	\$ 8,100.00 plus \$ 7.50 for each meter of depth exceeding 4200 m.	
• Depth is over 4800 m.	\$ 13,100.00 plus \$ 9.00 for each meter of depth exceeding 4800 m.	

**GRAVEL / PITRUN / SAND**

**GRAVEL**

<b>Per Tonne</b>	<b>Ratepayers</b>	<b>Others</b>	<b>Cross-Reference</b>
Royalty	\$ 3.00	\$ 4.00	Policy 03-18-02
Crushing Cost	\$ 5.00	\$ 5.00	Policy 03-18-02
Reclamation	\$ 2.00	\$ 2.00	Policy 03-18-02
Loading	\$ 0.00	\$ 1.00	Policy 03-18-02
Hauling	\$ 8.00 or \$ 5.00		Policy 03-18-02
<b>TOTAL</b>			
• Tandem	<b>\$ 18.00</b>		
• Belly Dump	<b>\$ 15.00</b>	<b>\$ 12.00</b>	

**PIT RUN**

<b>Per Tonne</b>	<b>Ratepayers</b>	<b>Others</b>	<b>Cross-Reference</b>
Royalty	\$ 3.00	\$ 4.00	Policy 03-18-02
Reclamation	\$ 2.00	\$ 2.00	Policy 03-18-02
Loading	\$ 0.00	\$ 1.00	Policy 03-18-02
<b>TOTAL</b>	<b>\$ 5.00</b>	<b>\$ 7.00</b>	

**GRAVEL / PITRUN / SAND** *Continued***SAND**

<b>Per Tonne</b>	<b>Ratepayers</b>	<b>Others</b>	<b>Cross-Reference</b>
Royalty	\$ 1.00	\$ 2.00	Policy 03-18-02
Reclamation	\$ 2.00	\$ 2.00	Policy 03-18-02
Loading	\$ 0.00	\$ 1.00	Policy 03-18-02
<b>TOTAL</b>	<b>\$ 3.00</b>	<b>\$ 5.00</b>	

**NATURAL GAS**

<b>Item Description</b>	<b>Cost</b>	<b>Cross-Reference</b>
Compressor	\$ 75.00 per day	
Furnace Cleaning	\$ 55.00 per hour plus material cost.	
Gas Meter/Re-connection	\$ 55.00	
Installations:		Policy 09-03-03
• Rural	\$ 3,200.00	
• Urban	\$ 2,600.00	
Natural Gas Washer/Dryer	Varies with Model	
Polyethylene Pipe/Wire	\$ 0.90 per meter	
Renter's Deposit	\$ 300.00	
Riser/Shutoff Material	\$ 55.00 per hour	
Service Technician	\$ 55.00	
Thermocouple Replacement	\$ 60.00	
Trenchers	\$ 3.00 per meter	

**PARKS AND RECREATION**

<b>Item Description</b>	<b>Cost</b>	<b>Cross-Reference</b>
All Campgrounds	\$ 15.00 per unit per night	
Fire Wood (Hanmore Lake)	\$ 5.00 per bundle	

**PLANNING & DEVELOPMENT**

<b>Item Description</b>	<b>Cost</b>	<b>Cross-Reference</b>
Amend Land Use Bylaw	\$ 200.00	
Compliance Certificates		
• 48 Hour Service	\$ 100.00	
• Regular Service	\$ 50.00	
Copy of Land Use Bylaw	\$ 15.00	
Development Permit Appeal	\$ 50.00	
Development Permit Application requesting variance or relaxation to the Land Use Bylaw	\$ 100.00 plus permit fee	

### PLANNING & DEVELOPMENT *Continued*

Item Description	Cost	Cross-Reference
Development Permit Applications <ul style="list-style-type: none"> <li>• Residential</li> <li>• Commercial</li> <li>• Industrial</li> <li>• Resource Extraction</li> </ul>	(Fees are double for any development or construction commenced prior to obtaining approved permit.) \$ 50.00  \$ 1.00 per \$ 1000.00 construction value Minimum \$ 100.00/Maximum \$ 2000.00  \$ 1.00 per \$ 1000.00 construction value Minimum \$ 200.00/Maximum 2000.00  \$ 500.00 per acre	
Development Permit Extension Request (generally one year)	\$ 50.00	
Encroachment Application	\$ 500.00	
Oilfield Permits	\$ 200.00 per road allowance	Policy M09-11-01
Re-Districting Proposals: <ul style="list-style-type: none"> <li>• Application to Re-District</li> <li>• Application to amend a provision of Statutory Plan or Land Use Bylaw</li> </ul>	\$ 1,000.00 \$ 1,000.00	
Subdivision: Construction of Approach	\$ 2,500.00 per approach	
Subdivision: Development Agreement	\$ 100.00 per parcel	

### PROTECTIVE SERVICES

Item Description	Cost	Cross-Reference
Fire Permit		
Response Fee: <ul style="list-style-type: none"> <li>• Non Provincial Highway</li> <li>• Provincial Highway</li> </ul>	\$ 200.00 per hour per unit \$ 400.00 per hour per unit	Policy 02-04-02

### PUBLIC WORKS

Item Description	Cost	Cross-Reference
Culverts: <ul style="list-style-type: none"> <li>• Plus Wages</li> <li>• Plus Vehicle</li> <li>• Delivery Charge</li> <li>• Cutting Culvert Charge (if too long)</li> </ul>	At current price. \$ 65.00 per hour \$ 10.00 per hour \$ 20.00 \$ 20.00	
Dust Control: <ul style="list-style-type: none"> <li>• Calcium Chloride</li> <li>• Blade Mix Oil</li> </ul>	\$ 425.00	Policy 03-39-06
Equipment Rentals <ul style="list-style-type: none"> <li>• Hydro-Axe</li> <li>• Wacker-Hand Tamper</li> </ul>	Hold Harmless signed. Rented out with two operators (truck operator and hydro-axe operator). \$ 198.00 per hour \$ 10.00 per hour / \$ 75.00 per day	
Mechanical Services	\$ 65.00 per hour	

**PUBLIC WORKS** *Continued*

<b>Item Description</b>	<b>Cost</b>	<b>Cross-Reference</b>
Signage:	At current price. Range from: \$ 65.00 - \$ 150.00	
<ul style="list-style-type: none"> <li>• Plus Post</li> <li>• Plus Wages</li> <li>• Plus Vehicle</li> </ul>	\$ 40.50 \$ 65.00 per hour \$ 10.00 per hour	
Snow Plowing		
<ul style="list-style-type: none"> <li>• Seniors/Handicapped</li> <li>• Regular</li> </ul>	\$ 40.00 per season: Yellow Flag \$ 20.00 each time :Red Flag	Policy 03-35-05
Tools	Sign Out Form	
Used Grader Blades		
<ul style="list-style-type: none"> <li>• Six (6) Foot</li> <li>• Five (5) Foot</li> <li>• Four (4) Foot</li> </ul>	\$ 2.00 each \$ 1.50 each \$ 1.00 each	Policy 03-09-02

**SAFETY****FIRST AID COURSES**

<b>Course Description</b>	<b>Course Length</b>	<b>Course Cost</b>
Emergency First-Aid: Basic CPR Level A	8 Hours	\$ 75.00
Standard First-Aid: Basic Plus Level C - Lay Rescuer	16 Hours	\$ 100.00
Standard First-Aid: Basic Plus Level C - Update Lay Rescuer	8 Hours	\$ 75.00
Standard First-Aid: Basic Plus Level C - Health Care Provider	19.5 Hours	\$ 120.00
Standard First-Aid: Basic Plus Level C) - Update Health Care Provider	11.5 Hours	\$ 100.00
First Responders: CPR Level A - BLS-A	4 Hours	\$ 50.00
First Responders: CPR Level C - BLS-C	6 Hours	\$ 75.00
Health Care Provider CRP Level C - BLS/HCP-C	6 Hours	\$ 75.00
Health Care Provider CRP Level C - BLS/HCP-C Update	4 Hours	\$ 50.00
Heart Saver CRP only for schools: Level D -BLS-D	4 Hours	\$ 50.00

**DRIVING COURSES**

<b>Course Description</b>	<b>Course Length</b>	<b>Course Cost</b>
Defensive Driving Course: DDC	6 Hours	\$ 60.00
Professional Driver Improvement Course: PDIC	6 Hours	\$ 60.00

<b>SAFETY <i>Continued</i></b>		
<b>OTHER COURSES</b>		
<b>Course Description</b>	<b>Course Length</b>	<b>Course Cost</b>
WHIMIS	4 Hours	\$ 50.00
Transportation of Dangerous Goods: TDG	4 Hours	\$ 50.00
Flag Person	4 Hours	\$ 50.00

<b>TRANSFER SITES</b>		
<b>Item Description</b>	<b>Cost</b>	<b>Cross-Reference</b>
½ Ton	\$ 7.50	Policy 09-01-01
1 Ton	\$ 15.00	Policy 09-01-01
Tandem - 10 yards	\$ 25.00	Policy 09-01-01
End Dump - 20 yards	\$ 50.00	Policy 09-01-01
Bin Rental and Pickup	\$ 50.00 per month	
Fridges and Freezers	\$ 20.00	Policy 09-01-01
Hydrocarbon and Oilfield Waste	\$ 20.00 per yard	Policy 09-01-01
Roll-off Bins - over 20 yards	\$ 75.00	Policy 09-01-01

<b>WATER &amp; WASTEWATER</b>		
<b>Item Description</b>	<b>Cost</b>	<b>Cross-Reference</b>
Reconnection	\$ 55.00	Policy 09-05-01
Renter's Deposit	\$ 100.00	
Sewer Charge:		Policy 09-05-01
• Metered	\$ 20.00	
• Un-metered	\$ 20.00	
Truck Fills	\$1.00 per 100 gal. (454 l) per minute	Policy 09-05-01
Un-metered Water Service	\$ 35.00 per month	Policy 09-05-01
Water Meter Deposit:		Policy 09-05-01
• 5/8" meter or service line/tenant	\$ 75.00	
• 1" meter or service line/tenant	\$ 100.00	
• 1 ½" meter or service line/tenant	\$ 165.00	
• 3" meter of service line/tenant	\$ 500.00	
Water and Sewer Rates:		Policy 09-05-01
• First 3,000 gal. (13.63 m³)	\$ 35.00 per month minimum	
• Next 7,000 gal. (31.82 m³)	\$ 4.28 per 1000 gal. per month	
• Next 140,000 gal. (636.36 m³)	\$ 3.75 per 1000 gal. per month	
• Over 1150,000 gal. (8681.81m³)	\$ 3.00 per 1000 gal. per month	