

**SMOKY LAKE COUNTY**

Minutes of the **Agricultural Service Board Meeting** held on Thursday, **April 8, 2010** at 11:45 A.M. in the County Council Chambers.

The meeting was called to Order by the Chairperson, Mr. Ron Bobocel in the presence of the following persons:

		<u>A T T E N D A N C E</u>
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, April 8, 2010</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Barton Coady	Present
4	Lori Danyluk	Present
5	Randy Orichowski	Present
A.F.	Scott Franchuk	Present
C.A.O.	Cory Ollikka	Present
Asst. C.A.O.	Lydia Cielin	Present
Asst. A.F.	Kurt Holdis	Present
Cons. Tech	Evonne Zukiwski	Absent

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**2. Agenda:**

523-10: Coady

That the Agricultural Service Board Meeting Agenda for Thursday, April 8, 2010 be adopted with the following addition(s):

1. Agricultural Service Board Grant and the AESA: Alberta Environmental Sustainable Agriculture Grant Funding.

Carried Unanimously.

**3. Minutes:**

524-10: Cholak

That the Minutes of the Agricultural Service Board Meeting held on Thursday, January 14, 2010 be adopted as presented.

Carried.

525-10: Danyluk

That the Action List of January 14, 2010, Agricultural Service Board Meeting, be filed for information.

Carried.

**4. Request for Decision:**

**8<sup>th</sup> Annual Farmers and Ranchers Appreciation Day**

526-10: Danyluk

That Smoky Lake County host the 8<sup>th</sup> Annual Farmers and Ranchers Appreciation Day on June 5, 2010 in the Town of Smoky Lake in conjunction with the Smoky Lake Ag Society and the Bellis 4-H Beef Show and Sale.

Carried.

**Management Policy Statement: 62M-02-01: Mowing Program**

527-10: Coady

That County Council accept the received Management Policy: 62M-02-01 entitled “Mowing Program”, for information.

<b>Purpose:</b>	To implement mowing guidelines are subject to change with weather and budget. At this time mowing guidelines are based on a two tractor / mower – two operator system for the Smoky Lake County Agricultural Service Board Program.
<b>Policy Statement and Guidelines:</b>	
<p><b>1. OBJECTIVES AND TARGETS:</b></p> <p><b><u>Objectives:</u></b></p> <p>The objective of the Mowing Program is to control vegetation on County Right-of-Way, thereby providing improved sight lines for traffic as well improving country-side esthetics and helping to control weeds in the mowed area.</p> <p><b><u>Targets:</u></b></p> <p>1.1 <b>All</b> roads within the County will receive a shoulder pass <b>Once</b> as a minimum.</p> <p>1.2 The County will be divided into two halves, using Range Road 160 as a boundary.</p> <p>1.3 Priority Roads (paved/oiled, high traffic, lakes/resorts) will be mowed three times, coinciding with long weekends, special events, etc....., at the direction of the Agricultural Fieldman.</p> <p>1.4 It will be expected that each mower operator can mow a minimum of 14 miles (both sides) per day. 70 miles per week is a reasonable expectation unless other commitments (e.g., priority roads, hamlets, iron-horse trail) have to be upheld or any mechanical breakdowns or weather situations interfere.</p> <p><b>2. PROCEDURES:</b></p> <p>2.1 Each mower operator will be assigned one-half of the County and this will be designated as his/her zone.</p> <p>2.2 Seasonal mowing will commence on the opposite side of the zone as the year prior and as soon as growth and weather permit.</p> <p>2.3 Every effort will be made to mow each zone twice. After completing the first pass mower operators will return to their starting point and continue mowing from there.</p> <p>2.4 Seasonal mowing operations will cease no later than November 1<sup>st</sup>, but may be terminated earlier if weather conditions necessitate.</p> <p><b>3. DUTIES OF MOWER OPERATORS</b></p> <p>3.1 Mower Operators must be knowledgeable of and adhere to the Smoky Lake County Safety Policies.</p> <p>3.2 Mower Operators must be fully competent in the operation and the day-to-day maintenance of tractor and mower, and be able to carry out mowing program in a safe and timely manner.</p> <p>3.3 As this is a seasonal position mower operators will be required to put in overtime hours to reach targets. A minimum of 50 hours per week the operator will be required to reach targets.</p> <p>3.4 The Agricultural Fieldman or his designate will be responsible for the direction and management of the mowing program. Complaints should be directed to the Agricultural Fieldman or his designate.</p> <p>3.5 Mower Operators will plan out a weekly mowing schedule on Monday mornings after the safety meeting. Every effort will be made to operate as efficiently as possible (e.g., not leaving unmowed areas, eliminating unnecessary travel and eliminating as much “highblading” as possible).</p> <p>3.6 Mowing Maps are to be updated and handed in daily with time sheets.</p>	

- 3.7 All maintenance must be recorded in accordance with County Policy and Mower Operators will assist shop staff in maintenance and repair of mowing equipment.
- 3.8 Mower Operators may be expected to complete other duties as directed by the Agricultural Fieldman.

Carried.

## **5. Issues for Information:**

### **AMA Farm Family Award**

528-10: Cholak

That Smoky Lake County nominate for the AMA: Alberta Motors Association Farm Family Award, Roy and Marie Mulkay, held at Northlands.

Carried.

### **Agricultural Service Board: Report**

The Agricultural Fieldman presented an updated report on the following issues:

#### **■ Agricultural Service Board – Manager’s Report: March 3, 2010 to April 8, 2010.**

529-10: Danyluk

That the updated report presented by the Agricultural Fieldman, dated March 3, 2010 to April 8, 2010, be accepted, and filed for information.

Carried.

### **Alberta Environmental Sustainable Agriculture (AESAs) Technician Report: Updated Report presented by the Agricultural Fieldman, Scott Franchuk on behalf of Evonne Zukiwski, Municipal Conservation Technologist:**

#### **Month of January:**

- Environmental Stewardship Calendar: Going ahead with the 2011 calendar. I will be taking on a bigger role in the 2011 edition.
- Attended Farm Tech 2010.

#### **Month of February:**

- Co-hosted a Carbon-credit workshop with LARA at Flat Lake Hall. Had about 60 producers in attendance.
- Worked one-on-one with producer to complete his Environmental Farm Plan, which was also reviewed.
- Grazing School for Women: June 8 and 9, 2010 at Hasting Lake Bible Camp, located just outside of Sherwood Park. Speakers have all been confirmed. Anticipating about 40 ladies.
- Lakeland Agricultural Research Association (LARA) Newsletters. Beginning in May – LARA will be sending their newsletter to all farm boxes within the Smoky Lake County.

#### **Month of March:**

- Met with two producers to begin working on the draft Growing Forward work plans. Just waiting for the final documents from Alberta Agriculture.
- Environmental Farm Plan Workshop that was scheduled for March 19 in Ashmont was cancelled due to minimal producer interest.
- Was invited to Lakeland College to be a guest speaker for their Ag-Citing Careers. Spoke on my education and the job that I have know, purpose was to show potential some job opportunities after graduation.
- Attended Alternative Energy Meeting in Viking in lieu of Shane.

**Up-Coming Activities:**

- Classroom Agriculture Program Meeting: April 1, 2010 in Fort Saskatchewan. 3 presentations this year, all within County of St. Paul.
- Growing Forward Training: April 15, 2010 in Leduc.
- PowerFlex Grazing School: April 16, 2010 at Mallaig Hall:
  - LARA contacted me, if I would like to partner on this event.
  - Powerflex is a company in the USA that has a complete line of electric fencing supplies. They are doing a “road show” of tours in Alberta to not only do some production presentations and promotion, but their one full-day presentation covers grazing management, stocking rates, etc.
- Continuous planning for the Grazing School for Women and the 2011 Alberta Environmental Stewardship Calendar.
- Green Certificate Testing: during the 3<sup>rd</sup> week of May.

Planning for the 2010 Grazing School for Women has begun:  
Location and Date to be finalized next week.

- Working on 2009 AESA final report and expenses.
- Attending Farm Tech 2010: January 27 to 29, 2010.

530-10: Danyluk

That the Alberta Environmental Sustainable Agriculture (AESA) report presented by Evonne Zukiwski, Municipal Conservation Technologist, be accepted, and filed for information.

Carried.

**2010 RCMP Musical Ride**

The Assistant Agricultural Fieldman presented an updated report on the 2010 RCMP Musical Ride on the following issues:

- Pre-Show – planning.
- Ticket Price – Admission Costs.
- Honoured Guest / VIP’s.
- Master of Ceremonies.
- Corporate Partnerships.
- Advertising.
- Third Party Events.
- Mountie Shop.
- Draft Budget.

**R.C.M.P. Musical Ride Tour**

**Ticket Prices**

531-10: Cholak

That Smoky Lake County admission price of the ticket sale for the R.C.M.P. Musical Ride Tour scheduled on August 15, 2010 be as follows:

- |                       |   |          |
|-----------------------|---|----------|
| ■ 5 years and under   | - | Free     |
| ■ 6 – 12 years of age | - | \$ 5.00  |
| ■ 13 years and over   | - | \$ 10.00 |

Carried.

**6. Correspondence:**

**2010 ASB Summer Tour**

532-10: Cholak

That County Council and relevant administration who can attend – attend the Agricultural Service Board 2010 Provincial Summer Tour in Strathcona County on July 12 – 15, 2010.

Carried.

**Agricultural Service Board Program**

533-10: Danyluk That Smoky Lake County acknowledge receipt of the letter received from Eileen Chauvet, Supervisor, Agricultural Service Board Program, Agriculture and Rural Development, dated March 20, 2010 in regards to the Agriculture Service Board Grant: 2<sup>nd</sup> allocation of \$75,863.59 for a total grant allocation for 2009/2010 funding in the amount of \$154,193.59.

Carried.

**Beaver Dam Issue**

534-10: Coady That the letters received from David Fairless, Environmental Protection Officer, Northern Region, Alberta Environment, dated March 16, 2010 in regards to Livestock Affected by Land Flooding (SE-18-60-16-W4) and the Activity in Waterbody – Mons Lake Outlet Creek (SE 18 and SW 17-60-16-W4) due to Beaver Dams constructed, be filed for information.

Carried.

**Addition to the Agenda:**

**ASB/AESA: Grant Funding**

535-10: Coady That the correspondence from Eileen Chauvet, Supervisor, Agricultural Service Board Program, Agriculture and Rural Development, in regards to the new merged Agricultural Service Board Grant and the AESA: Alberta Environmental Sustainable Agriculture Grant Funding initiative based on a three-year cycle announced on March 31, 2010 by Municipal Affairs, be filed for information.

Carried.

**Next Meeting**

536-10: Orichowski That the next **Agricultural Service Board Meeting** be scheduled for Friday, **May 7, 2010** at 11:00 a.m. to held at the Council Chambers.

Carried.

**ADJOURNMENT:**

537-10: Bobocel That this meeting be adjourned, time 1:05 p.m.

Carried.

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CHAIRMAN

S E A L

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CHIEF ADMINISTRATIVE OFFICER