

SMOKY LAKE COUNTY

Minutes of the **County Council meeting** held on Thursday, **October 28, 2010** at 10:45 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve Mr. Dareld Cholak in the presence of the following persons:

		<u>A T T E N D A N C E</u>
		<u>Thursday, October 28, 2010</u>
<u>Div. No.</u>	<u>Councilors(s)</u>	
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Rick Cherniwchan	Present
4	Lori Danyluk	Present
5	Randy Orichowski	Present
C.A.O.	Cory Ollikka	Present
Asst CAO/R.S	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present

3 Members of the Public in attendance.

2. Agenda:

Agenda

48-10: Orichowski

That the Agenda for Thursday, October 28, 2010 County Council meeting, be adopted as amended:

Addition to the Agenda:

1. Executive Session: Personnel.
2. Orientation Session for Council.

Carried Unanimously.

3. Minutes:

Minutes of October 21, 2010 – County Council Meeting

49-10: Bobocel

That the minutes of the County Council Meeting held on Thursday, October 21, 2010 be adopted.

Carried.

4. Request For Decision(s):

Surface Lease of Municipal Owned Properties: NE 23-60-13-W4

50-10: Bobocel

That Smoky Lake County lease the Municipal Owned Property located on NE 23-60-13-W4 – 160 acres to Walter and Sheryl Mazur.

Carried.

2010 F.C.S.S.: Community Organization - Funding

51-10: Bobocel

That Smoky Lake County allot funding from the 2010 F.C.S.S. budget to the following Community Organizations to assist with volunteer development, advertising and public awareness, youth development and speakers, and transportation costs to core FCSS events, as per the correspondence received as follows:

C.A.S.A: Community & School Association: Alberta Opera	= \$ 1,000.00
C.A.S.A.: Community & School Association: Science in Motion	= \$ 1,000.00
C.A.S.A.: Community & School Association: Willy Wong Art Program	= \$ 1,000.00
H.A.K. School: Volunteer Reading Program	= \$ 1,516.00

Radway 4-H Beef Club	= \$ 500.00
Smoky Lake Minor Hockey	= \$ 1,000.00
Smoky Lake Pre-School	= \$ 500.00
Town of Smoky Lake: Canada Day	= \$ 500.00
Vilna Bus: Insurance	= \$ 1,138.00
Vilna Moms & Tots	= \$ 500.00
Vilna's Sunshine Kids Playschool Association	= \$ 500.00
Vilna Veselka Dance Club	= \$ 1,000.00
Waskatenau Pryveet Dance Club	= \$ 1,000.00
for a total in the amount of \$11,154.00.	

Carried.

Dave Franchuk, Environmental Operations Manager entered the Council Chambers, time 10:55 a.m.

Warspite Water Meter Project

52-10: Cherniwchan That Smoky Lake County engage CMI: Canadian Meter Installation Services Inc. as the contractor for the installation of AMR-Compatible Water Meters in the Hamlet of Warspite for the amount not to exceed **\$22,014.40.**

Carried.

Dave Franchuk, Environmental Operations Manager left the Council Chambers, time 11:05 a.m.

Scott Franchuk, Agricultural Fieldman/Fire Chief entered the Council Chambers, time 11:05 a.m.

9-1-1 Dispatching

53-10: Orichowski That Smoky Lake County defer the discussions in regards to the funding for 9-1-1 Dispatching with Alberta Health Services to a future County Council meeting.

Carried.

Scott Franchuk, Agricultural Fieldman/Fire Chief left the Council Chambers, time 11:10 a.m.

5. Issues for Information:

Chief Administrative Officer's Report

The Chief Administrative Officer gave an updated report to Council for the period of October 21, 2010 to October 28, 2010.

Legislative / Governance:

- Received notice from CN regarding their intent to close the Coronado Rail Line that currently ends at Waskatenau. Thorhild and Smoky Lake Counties and Village of Waskatenau have a right of refusal timeline of January 5, 2011.
- Council needs to determine the priority topics for the meetings with Alberta Transportation, RCMP, and Alberta Environment that will take place at AAMD&C Convention.
- Received e-mail from Ken Bullis from Alberta Environment. Our application for approval under the water act for a license to install the beaver dame "gizmo" drainage devices is set to be approved. However, it now looks like we may not need the approval at all, as Ken and Stephen are looking for a permanent exemption, which is what we asked for to begin with. Good News.

- Council will need to choose some dates to begin the Strategic Planning exercise. November and December look pretty booked. January might be better option.
- Village of Waskatenau has forwarded their list of appointees to various committees.

Administrative:

- Have prepared a “Thank You” certificate for Maryann Mochulski for her years of service as our representative on Northern Lights Library System.
- The new Negotiation Committee will need to choose some dates to begin negotiations with CUPE: Canadian Union of Public Employees and IUOE: Local 955: International Union of Operating Engineers, as both Unions have now indicated they are willing to commerce bargaining.
- Received a letter from Harry Laschuk requesting permission to lock the gate(s) on the road allowance that he and Smoky Lake Trail Twisters hold Roadway Licenses of Occupations. Replied that I cannot grant such permission. It is however, Council’s discretion to allow the locking of such gates.

Financial:

- Met with Drew Hiltz and Ron Popek from Alberta Agriculture and Rural Development in regards to our application for grant monies to install Internet Towers with Corridor. Also, I have conducted a short but intense survey of County residents to show that Broadband Internet Coverage is severely lacking in our County. Have submitted a map and a written statement to these ends as well.
- Associated Engineering has sent the results of a tender put out a Bridge File 75352 (Stony Creek – Northwest of Vilna).

Community:

- Remembrance Day: Cheques have been prepared for the two County Legions. Council representation to the services will need to be chosen.

CN
54-10: Danyluk

That Smoky Lake County Administration schedule a meeting with the Village of Waskatenau and County of Thorhild Administration to discuss the notice received, dated October 5, 2010 from CN: Canadian National Railway Company in regards to the proposed discontinuance of Railway Line Coronado Subdivision in the Province of Alberta from a point where the Coronado Subdivision leaves the property line of the Lac La Biche subdivision close to Kerensky, Mile 34.50 to a Point near Waskatenau, Mile 50.50; and forward recommendations to each respective Council meetings.

Carried.

Discussion: 2010/2011 Priorities
Alberta Transportation
R.C.M.P
Alberta Environment

Presentation to be prepared for the scheduled meetings at the Alberta Association of Municipal Districts and Counties Fall 2010 Convention:

Alberta Transportation:

1. **Highway 28/63 Regional Water Line:** Waskatenau to Spedden.
2. **Intersection Lighting:**
 - Highway 28 and 831.
 - Highway 656 and 831.
 - Highway 28 and 855.

3. **Status of Project(s): to provide indication on the following:**
 - **Highway 855 North of Buffalo Lake to Atmore:** Study report was completed – status when project is placed on the three-year business plan.
 - **Highway 28 to Highway 831:** Construction of the “S” Curve at the intersection junction.
 - **Highway 28:** Status on timeframe of the re-surfacing the highway.
4. **Photo Enforcement Bylaw:** Permission for signage to indicate Photo Enforcement.

R.C.M.P.:

1. **RCMP Detachment Boundaries.**

Alberta Environment:

1. **“Gizmo Device” Installations:** Control Beaver Dam damage.
2. **Educational Partnership Agreement.**
3. **Enforcement Powers:** Municipal Environment and Crown Land.
4. **Regulations on Used Oil:** Individual usage – e.g. Driveway application.

Roadway License Agreement: Harry Laschuk

55-10: Bobocel That Smoky Lake County deny to Harry Laschuk’s request, letter dated September 24, 2010, to lock gates on road allowance located on Section 32-61-17-W4 in regards to the Roadway License Agreement with the County.

Carried.

Associated Engineering Ltd.:

2010 Bridge Construction: BF 75352 Culvert Replacement

Tender Results

Summary of Bids:

<u>Bidder</u>	<u>Bid</u>
765431 AB Ltd.	\$ 260,350.00
In-Line Contracting	\$ 349,820.00
Prairie Erectors	\$ 357,913.00
Formula Contractors Ltd.	\$ 387,400.00
Big Sky Excavating	\$ 483,802.20

56-10: Bobocel That Smoky Lake County award the tender to contractor **765431 AB Ltd. (Greyhorse Holdings)** for the 2010 Bridge Construction - Bridge File #75352: Local Road over Stony Creek near Vilna for Culvert Replacement in the amount of **\$260,350.00** plus GST; as per Associated Engineering recommendations, dated October 19, 2010.

Carried.

Remembrance Day Ceremonies

57-10: Bobocel That Smoky Lake County Councillor Rick Cherniwchan attend the Remembrance Day Ceremonies on November 11, 2010 in Smoky Lake and Councillor Randy Orichowski attend the Remembrance Day Ceremonies on November 11, 2010 in Waskatenau.

Carried.

Councillor Lori Danyluk left the Council Chambers, time 11:40 a.m.

AMA and Northlands Farm-Family Awards

58-10: Cherniwchan That Smoky Lake County send representation to the 2010 AMA and Northlands Farm-Family Awards Ceremony held on November 10, 2010 at the Alberta Ballroom Edmonton Expo Centre at 2:00 p.m. in recognition of award recipients Roy and Marie Mulkay, residents of Smoky Lake County.

Carried.

Councillor Lori Danyluk entered the Council Chambers, time 11:43 a.m.

Financial Update:

As annexed to the minutes:

↳ Financial Statement for the Month of **August 2010.**

Action List:

↳ **Action List:**

- **County Council Meeting: September 23, 2010.**
- **County Council Meeting: October 21, 2010.**

59-10: Bobocel That the updated report for the period of October 21, 2010 to October 28, 2010 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

9. Public Question and Answer Period:

11:30 a.m. to 11:40 a.m.

Juanita Krause: Redwater Review

Question: What is the amount of the cheques issued for the Remembrance Day Ceremonies and where from the Budget?

Reply: The cheques are \$100.00 each and are issued every year to the two Legion Halls and are issued from the County General Account.

Question: Who is the Northlands Farm-Family this year?

Reply: The Northlands Farm-Family Award recipient is Roy and Marie Mulkay.

Hank Holowaychuk

Comment: Pass our appreciation to the Premier and Alberta Transportation for the Infrastructure work provided to Smoky Lake area this year!

Reply: Has been done upon tenders being awarded – good suggestion.

5. Issues for Information:

Reeve's Report

Reeve Dareld Cholak presented the following report:

- Will keep members of Council notified of any upcoming meeting scheduled during the convention.
- Thank you for your trust in me as your Reeve for the ensuring year.
- Issues will be addressed during the Committee Task Force and Board reporting.

60-10: Danyluk

That the Reeve's report received, be accepted.

Carried.

Committee Task Forces and Boards: Reports

Alberta Care

- No report.

Alberta HUB

- No report.

Community Futures Corporation: St. Paul / Smoky Lake Region

- No report.

Corridor Communications Incorporated

- Thank you to the Chief Administrative Officer for the survey prepared on the Broadband Highspeed Internet Coverage in Smoky Lake County for the meeting held on October 26, 2010 with Drew Hiltz, Manager, Programs, Rural Development Division, Agriculture and Rural Development.

Doctor Retention & Recruitment Committee

- No report.

Evergreen Regional Waste Management Commission

- Meeting scheduled for November 3, 2010 at 10:00 a.m.

Family Community Support Services Committee

- No report.

Family-School Liaison Committee

- No report.

Fire and Rescue Committee

Vilna:

- No report.

Waskatenau:

- No report.

Smoky Lake:

- No report.

Government Liaison Committee

- 2010 Fall AAMD&C Convention: Scheduled meetings
 - Alberta Transportation: November 16, 2010 at 9:15 a.m.
 - Alberta Environment: November 15, 2010 at 9:00 a.m.
 - R.C.M.P.: Waiting for a reply.

Highway 28/63 Regional Water Commission

- No report.

Joint Economic Development Initiative (JEDI) Committee

- No report.

Municipal Planning Commission

- No report.

North East Muni-Corr Ltd.

- Festival & Event Planning Workshop.

61-10: Danyluk

That Smoky Lake County take no action to the letter received from Marianne Price, Administrative Coordinator, Alberta's Iron Horse Trail, dated October 19, 2010 in regards to the Alberta Tourism, Parks and Recreation Free Festival and Event Planning Workshop on November 25, 2010 in St. Paul.

Carried.

DMO: Designated Marketing Organization

62-10: Bobocel

That Smoky Lake County take no action to the payment request for the membership in the Alberta Lakeland's DMO: Designated Marketing Organization, in the amount of \$4,572.33 – Invoice 2010-624 received October 7, 2010: Annual Alberta's Lakeland Tourism membership of \$554.60, plus G.S.T. and Alberta Iron Horse Trail Membership of \$3,800.00, plus G.S.T.

Carried.

Policy Committee

- No report.

R.C.M.P. Liaison Committee

- No report.

Risk Pro Management Committee

- **Insurance “Liability” Cancellation:** Added Named Insured – Vilna Moms and Tots.
- **Smoky Lake Town and Country Golf Club:**
Minutes: August 16, 2010 – Regular Meeting.
October 25, 2010 – Board of Directors.
- **C.A.S.A. – Community and School Association:**
Minutes: September 8, 2010.
- **Smoky Lake Agricultural Society:**
Minutes: May 10, 2010.

Vilna Moms and Tots: Insurance Cancellation

63-10: Danyluk

That Smoky Lake County cancel the liability insurance policy with Jubilee Insurance Agencies for the **Vilna Moms and Tots** as Added Named Insured to the County's Insurance Policy, as per letter received from Donna Cherniwchan, dated October 21, 2010.

Carried.

Smoky Lake Agricultural Society

- No report.

Smoky Lake Foundation

- No report.

Victoria Settlement Advisory Committee

- No report.

Smoky Lake Heritage Board

- Minutes: Annual Meeting – January 27, 2010.
- Minutes: January 13, 2009.

Joint Municipalities

- Next meeting scheduled for Tuesday, November 30, 2010 hosted by the Village of Vilna.

In-House Safety Committee

- First Aid In-House Training: Commence in December.
- Scissor Lift Training: Gas Department – after construction season closes.
- Trevor Tychkowsky – Accredited ATV Instructor.
- Grader Operators Training: Ground Force Company –
Class Training: November 4, 2010 in Mornville.
Hand-on Training: Week after November 4, 2010.
- Chain Saw Training: Still needs to be completed.
- Training of Courses: Switched between Smoky Lake and St. Paul with the Accredited Instructors.
- Internal Audit: Starting in November.
- 9th Annual Health and Safety Convention: “Roots of Rural Utilities Safety Association in December 2010:
Employees Trevor Tychkowsky, Dave Kully and Jim Zukowsky.

64-10: Orichowski

That the Committee Task Force and Board Reports presented by Councillors be accepted.

Carried.

Meeting Recessed

Meeting recessed for Lunch, time 12:05 p.m.

Meeting Reconvene

The meeting reconvened on a call to order by Reeve Dareld Cholak at 12:50 p.m. in the presence of all Council members, and the Chief Administrative Officer, Assistant Chief Administrative Officer/Recording Secretary and the Finance Manager.

6. Correspondence:

65-10: Danyluk

That the following correspondence received from the Alberta Association of Municipal Districts and Counties, be filed for information:

- a. AAMD&C Fall 2010 Convention on November 15 – 17, 2010 at the Edmonton EXOP at Northlands.
 - Draft Agenda.

Carried.

2011 Alberta 55 Plus Winter Games

66-10: Bobocel

That the letter received from Dave Turnbull, Alberta Games Consultant, Alberta Sport, Recreation, Parks and Wildlife Foundation, dated September 20, 2010 in regards to the 2011 Alberta 55 Plus Winter Games promotional material for the Games being held on February 24 – 27, 2011 in St. Albert, be filed for information.

Carried.

GENIVAR

67-10: Danyluk

That the letter received from Jocelyn Lord, Marketing Coordinator, GENIVAR, dated October 14, 2010 in regards to GENIVAR Hospitality Suite on November 14, 2010 at the AAMD&C Convention, be filed for information.

Carried.

ATCO Electric: Open House

68-10: Orichowski

That County Council who can attend – attend the Open House meeting hosted by ATCO Electric in regards to the Abee Transmission Line Connection Project on November 9, 2010 from 4:00 p.m. to 8:00 p.m. held at the Waskatenau Community Hall, Waskatenau, Alberta.

Carried.

2010 Municipal Sustainability Initiative

69-10: Bobocel

That Smoky Lake County acknowledge receipt of the 2010 Municipal Sustainability Initiative Funding in the amount of \$38,500.00 for Project OPE-3115: Warspite Water Meter Replacement Program, as per letter received from the Honourable Hector Goudreau, Minister of Municipal Affairs, dated September 15, 2010.

Carried.

Smoky Lake Golf Club House

70-10: Bobocel

That County Councillor Lori Danyluk attend – if possible, the Appreciation Night at the Smoky Lake Golf Club House held on October 30, 2010 at 7:00 p.m. in appreciation for volunteerism, donations and sponsorship.

Carried.

Thank You: Summary Listing

No correspondence.

Information Releases

71-10: Danyluk

That the Information Releases for the Month of October 2010, be filed for Information.

Carried.

Reading File

No correspondences in the Reading File.

Additions to the Agenda:

Executive Session:

72-10: Orichowski

That County Council go into Executive Session to discuss a personnel issue, time 12:55 p.m.

Carried.

Doug Ponich, Public Works Manager, Bob Novosiwsky, Public Works Road Foreman and Trevor Tychkowsky, Safety Officer entered into the Council Chambers, time 1:05 p.m.

73-10: Danyluk That County Council go out of Executive Session, time 1:20 p.m.

Carried.

Texas Gate: Leonard Jarema

74-10: Cherniwchan That Smoky Lake County proceed with the Texas Gate Application process as per Policy 03-01: Texas Gates in response to Leonard Jarema's letter, dated October 25, 2010 request for a Texas Gate Installation on road allowance located on the Shemeluk and Brodyk Lake Road.

Carried.

Bills & Accounts:

75-10: Danyluk That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account be filed for information:

October 28, 2010		
Batch #	Cheque Numbers	Total of Batch
22909	27084 to 27125	\$ 78,249.08
22915	27126	\$ 48,337.60
22936	27127 to 27170	\$ 203,311.64
22954	27171 to 27174	\$ 2,046.96
22953	27175 to 27187	\$ 55,851.95
22973	27188 to 27200	\$ 151,295.96
22986	27201 to 27246	\$ 62,684.56
23008	27247 to 27270	\$ 41,570.15
23036	27271 to 27314	\$ 67,648.63
23055	27315	\$ 1,377.76
23064	27316	\$ 2,192.44
23072	27317 to 27369	\$ 449,636.53
Total Cheques		\$ 1,164,203.26
Direct Debit Register		
22977	Bank of Canada	\$ 2,250.00
22978	Smoky Lake County	\$ 246,267.50
Total Direct Debits		\$ 248,517.50
Grand Total Bills and Accounts		\$ 1,412,720.76

Carried.

Dave Franchuk, Environmental Operations Manager entered the Council Chambers, time 1:25 p.m.

County Council Meetings

76-10: Orichowski That the next **County Council Meetings** be scheduled for Thursday, **November 25, 2010**; and Friday, **December 17, 2010** at 9:00 a.m. to be held at the County Council Chambers; and that the **Budget Meetings** be scheduled for Friday, **November 26, 2010** at 10:00 a.m.; Tuesday, **November 30, 2010** at 1:00 p.m.; and Wednesday, **December 1, 2010** at 10:00 a.m.

Carried.

5. Issues for Information:

Finance Manager’s: Report

Brenda Adamson, Finance Manager provided an updated Finance report for the period of September 14, 2010 to October 19, 2010.

Brenda Adamson provided an introduction as the Finance Manager and gave an orientation on the Budget Process.

Accounts Receivable: Penalty Cancellation

77-10: Danyluk That Smoky Lake County cancel the penalties in the amount of \$584.01 on the Accounts Receivable Account Number 2681.

Carried.

Accounts Receivable: Charges and Penalty Cancellation

78-10: Danyluk That Smoky Lake County cancel the charges and penalties in the amount of \$33.63 on the Accounts Receivable Account Number 3188.

Carried.

Accounts Receivable: Charges and Penalty Cancellation

79-10: Orichowski That Smoky Lake County cancel the charges and penalties in the amount of \$1,183.01 on the Accounts Receivable Account Number 1607.

Carried.

80-10: Bobocel That the Finance Manager’s Report received by Brenda Adamson for the period of September 14, 2010 to October 19, 2010, be accepted and filed for information.

Carried.

Bob Novosiwsky, Public Works Road Foreman left the Council Chambers, time 2:05 p.m.

7. Delegation(s):

Smoky Lake & District Playground Committee

Present before County Council at 2:10 p.m. to 2:20 p.m. was Angela Semeniuk, Committee Spokesperson and Delegation, Smoky Lake and District Playground Committee, sub-committee of Community and School Association seeking County financial support and a letter of support for a grant application to CFEP: Community Facility Enhancement Program to build a new Community Playground at the H.A. Kostash School.

- ▶ Powerpoint Presentation was distributed to Council on the proposed new Community Playground.

81-10: Danyluk That Smoky Lake County donate to CASA: Community and School Association in the amount of **\$7,000.00** to support the new Community Playground facilitated by the Smoky Lake and District Playground Committee; and allocate funding from the County “Other Government Services” Budget.

Carried.

82-10: Bobocel

That Smoky Lake County provide a letter of support to the Smoky Lake and District Playground Committee c/o CASA: Community and School Association for the grant application to CFEP: Community Facility Enhancement Program to build a new Community Playground at the H.A. Kostash School.

Carried.

Council Orientation

Additions to the Agenda:

The Chief Administrative Officer gave a brief overview on Council Orientation as outlined in the Orientation Binder distributed to each Council member, as follows:

SECTION 1: Introduction

- Policy 01-03: Organizational Chart
- Smoky Lake County Employee Phone Numbers
- 2009 Annual Report.

SECTION 2: Organizational Meeting

- Agenda: Organizational Meeting.
- Minutes: Organizational Meeting held on October 29, 2009.
- Municipal Committee: 2009.

SECTION 3: Council Remuneration

- Council Remuneration and surrounding municipalities.
- Bylaw 1184-09: Establish an Allowance for Expenses Incidental to for the Discharge of an Elected Officer's Duties.
- Taxation of Elected Officers – Barbara McCarthy, Joly, McCarthy & Dion.

SECTION 4: Now That You've Been Elected

- "Now That You've Been Elected" – Alberta Municipal Affairs.

SECTION 5: Conflict

- Conflict of Interest Guidelines for Municipal Councillors.

SECTION 6: Procedures

- Bylaw No. 1131-05: Procedures and the Transacting of Business.
- Bylaw No. 995-95: Chief Administrative Officer

SECTION 7: Bylaws

- Bylaw No. 1209-10: Local Assessment Review Board.
- Bylaw No. 994-95: Development Authority.
- Bylaw No. 995-95: Sub-division and Development Appeal Board.
- Bylaw No. 996-95: Sub-division Authority.
- Bylaw No. 1206-10: Smoky Lake Heritage Board.

SECTION 8: Policies

- Policy 01-23: Government Liaison Committee: Terms of Reference.
- Policy 01-22: Policy Committee: Terms of Reference.
- Policy 14-02: Risk Pro Management Committee: Terms of Reference.
- Policy 15-02: Negotiating Committee: Terms of Reference.
- Policy 02-20: Fire and Rescue Committee: Terms of Reference.
- Policy 02-14: RCMP Liaison Committee: Terms of Reference.
- Policy 03-19: North East Muni-Corr Ltd. Committee: Terms of Reference.
- Policy 04-11: Alberta Care Committee: Terms of Reference.
- Policy 04-12: Evergreen Regional Waste Management Commission: Terms of Reference.
- Policy 04-13: Highway 28/63 Regional Water Commission: Terms of Reference.
- Policy 05-07: In-House Safety Committee: Terms of Reference.
- Policy 05-05: Doctor Retention and Recruitment Committee: Terms of Reference.
- Policy 05-03: Family and Community Support Services Committee: Terms of Reference.
- Policy 05-04: Family-School Liaison Committee: Terms of Reference.
- Policy 05-06: Smoky Lake Foundation: Terms of Reference.
- Policy 61-05: Alberta HUB: Terms of Reference.
- Policy 61-06: Community Futures: St. Paul – Smoky Lake Region: Terms of Reference.

- Policy 61-08: Corridor Communications Incorporated: Terms of Reference.
- Policy 61-07: Joint Economic Development Initiative (JEDI): Terms of Reference.
- Policy 62-19: Agricultural Service Board: Terms of Reference.
- Policy 62-20: Agricultural Issues Advisory Committee: Terms of Reference.
- Policy 07-04: Northern Lights Library System: Terms of Reference.
- Policy 07-05: Victoria Settlement Advisory Committee: Terms of Reference.

SECTION 9: Strategic Plan

- Strategic Plan
- Smoky Lake Regional Plan

SECTION 10: Business Plan

- Business Plan - *Draft I*

SECTION 11: Provincial Statutes: ACTS

- Municipal Government Act (MGA)
- Agricultural Service Board Act (ASB)

SECTION 12: Commissioner for Oaths

- Information and Instruction Pertaining to the Appointment of Commissioners for Oaths.

SECTION 13: Budget

- Budget Report.

SECTION 14: Directory / Calendar

- Smoky Lake County Directory – *distributed when completed.*
- Policy Manuals: Governance and Management – *to be distributed at the meeting.*
- Land Use Bylaw – *to be distributed at the meeting.*
- October 2010 and November 2010 Calendar – *prepared monthly.*

SECTION 15: Municipal Affairs: Roles and Responsibilities

- Municipal Affairs: Roles and Responsibilities.

5. Issues for Information:

Twila Bauman, Planning and Communications Manager, Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; John Malysh, Natural Gas Manager and Scott Franchuk, Agricultural Fieldman/Fire Chief entered the Council Chambers, time 2:20 p.m.

Management Reports

Public Works Manager

Doug Ponich provided an introduction as the Public Works Manager and gave an orientation on the roles of the Public Works Department.

Public Works Shop Foreman

Dave Kully provided an introduction as the Public Works Shop Foreman and gave an orientation on the Public Works Shop and Maintenance functions.

Peace Officer

Ed English provided an introduction as the Peace Officer and gave an orientation on the roles of the Peace Officer / Bylaw Enforcement Officer; Deputy Fire Chief and Recreation Manager for Smoky Lake County.

Natural Gas Manager

John Malysh provided an introduction as the Natural Gas Manager and gave an orientation on the roles of the Natural Gas Department.

Environmental Operations Manager

Dave Franchuk provided an introduction as the Environmental Operations Manager and gave an orientation on the roles of the Environmental Operations Department for Water, Wastewater and Waste Management.

Agricultural Service Board

Scott Franchuk provided an introduction as the Agricultural Fieldman/Fire Chief and gave an orientation on the roles of the Agricultural Service Board and Fire Departments.

- Evonne Zukiwski provided an introduction as the Municipal Conservation Technologist and gave an orientation on the role description that was the Alberta Environmental Sustainable Agriculture (AESAs) and currently the program will be merged with the Agricultural Service Board.

Fire Mutual Aid Update

83-10: Bobocel

That if the balance owing of \$13,279.85 by the Whitefish Lake Band Administration No.128 is not received by November 15, 2010; Smoky Lake County will cease providing fire department protection services effective December 1, 2010, due to the outstanding fire invoice as per letter sent dated June 29, 2010 and September 22, 2010; and advise the surrounding fire departments and R.C.M.P. of the County's decision prior to the ceasure of services.

Carried.

Planning and Communications Manager

Twila Bauman provided an introduction as the Planning and Communications Manager and gave an orientation on the roles of the Planning and Communications Department of Smoky Lake County.

Encroachment Agreement: Lot 35, Block 4, Plan 3223TR

84-10: Danyluk

That Smoky Lake County enter into an Encroachment Agreement with the landowners Gary and Sherri Hall of property located on Lot 35, Block 4, Plan 3223TR.

Carried.

Safety Officer

Trevor Tychkowsky provided an introduction as the Safety Officer and gave an orientation on the roles of the Safety and Disaster Service functions of Smoky Lake County.

Chief Administrative Officer

Cory Ollikka provided an introduction as the Chief Administrative Officer and gave an orientation on the role description as outlined in the Chief Administrative Officer's Bylaw for Smoky Lake County.

Assistant Chief Administrative Officer

Lydia Cielin provided an introduction as the Assistant Chief Administrative Officer and gave an orientation on the roles of the legislative and administrative support services for the Chief Administrative Officer and County Council for Smoky Lake County.

Management Reports

85-10: Bobocel

That the management reports received for the period of September 24, 2010 to October 20, 2010 from Doug Ponich, Public Works Manager; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; John Malysh, Natural Gas Manager; Dave Franchuk, Environmental Operations Manager; Scott Franchuk, Agricultural Service Board/Fire Chief; Twila Bauman, Planning and Communications Manager; and Trevor Tychkowsky, Safety Officer, be accepted and filed for information.

Carried.

ADJOURNMENT:

86-10: Cholak

That this meeting be adjourned, time 3:45 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER